

**NORTH CENTRAL WISCONSIN REGIONAL PLANNING COMMISSION
EXECUTIVE COMMITTEE**

Meeting Minutes

July 27, 2022

MEMBERS PRESENT

LORETTA BAUGHAN
ROCKY GILNER
AL HAGA, JR.
CRAIG McEWEN
PAUL MILLAN
JERRY NELSON
RON NYE

STAFF PRESENT

DENNIS LAWRENCE

MEMBERS EXCUSED

JAY VERHULST

OTHERS PRESENT

DAVE LAFONTAINE

1.) ROLL CALL

The meeting was called to order at 9:30 A.M., and the roll call was as presented.

2.) APPROVAL, ADDITIONS, OR CORRECTIONS TO THE MINUTES OF THE APRIL 27, 2022, MEETING.

On the motion of MR. NELSON, second by MR. McEWEN, the minutes of the previous meeting were approved.

3.) DISCUSSION/BUSINESS

3.1 Executive Director's Report

MR. LAWRENCE stated that there had been some changes with Commissioners since our last meeting. Juneau County has appointed Betty Manson as a new County representative. Jerry Nelson is resigning following this meeting and will be replaced by JASON GRUENEBERG, while MR. LAFONTAINE will move onto the Executive Committee. Also joining the committee is MR. CUSHING replacing TOM RUDOLPH.

Next, he mentioned ICMA had reached out to ask if the NCWRPC would have interest in hosting a solar educational workshop. He would follow up and get more details. Then he mentioned that the copy repair person had suggested the copier be replaced. We bought that copier for \$8,800 dollars, but the estimate for a new one was almost \$15,000 and it takes months to receive. We will include this in our upcoming budget.

Finally, he mentioned at Full Commission the 2023 Levy Rate and Cap recommendation was to not exceed last year's rate and decrease the cap to \$41,500. When real estate value information is received the rate will be adjusted down so most counties will receive some minor decrease.

3.2 Current Financial Report

MR. LAWRENCE distributed copies of the current financial report. The report identifies just over \$2,117,000 in cash and deposits, and about \$67,000 in outstanding receivables, for a total of \$2,184,268. Payables total about \$59,000, which leaves a current financial position of \$2,126,614. At the previous meeting, the financial position was \$2,125,668. Overall, the organization continues to be in a good financial position.

On the motion of MR. HAGA JR., second by MR. NELSON, the financial report was accepted. All were in favor.

3.3 Programs, Grants & Agreements Update

MR. LAWRENCE reviewed the EDA Economic Development District process for the upcoming evaluation ahead of our new grant period. This meeting will now be completed via zoom, and we will be paired with another district. EDA will be scheduling this meeting for later this year.

He then mentioned delays in federal shipping data for the Western Wisconsin Freight Rail study. The consultant has had some additional delays and we will likely need to request a project extension from WisDOT. He informed the group that in August letters would be sent out to communities that have comprehensive plans due for an update.

Finally, he provided an update on the Main Street Bounceback grant program. Our region was awarded another \$1 Million, for a total of \$4.7 Million. To date, over 360 awards have been made with the goal of 450.

3.4 Strategic Plan Update

MR. LAWRENCE provided copies of the current Strategic Plan and provided some background information on the process. Every five years or so the NCWRPC conducts either a strategic plan effort or an update of a previous plan. The strategic plan is a process where the organization's leadership defines the vision for the future and identifies goals and objectives to move toward that vision.

The 2011 and 2016 plan provided was first completed in 2011 and revised in 2016. It was planned to be updated again in 2021 but was delayed because of the pandemic. The update will occur in 2023. There was a discussion of some of the area county's strategic planning efforts.

3.5 Staffing Update

MR. LAWRENCE provided an update on the hiring process for the vacant Planner position. The position was advertised, and three applications were received. All three were interviewed virtually and two were invited for in person interviews. One was offered the position at \$50,000. They declined and accepted another offer for \$62,000. At this point we will hold off and wait until the 2023 budget process is complete.

3.6 Closed Session

A motion was made by MR. NYE, seconded by MS. BAUGHAN, for the Committee to go into Closed Session per Wisconsin Statute 19.85. All were in favor by a roll call vote.

3.7 Reconvene into Open Session

The Executive Committee reconvened into open session following the evaluation discussion. The Chairperson and Executive Director will review the evaluation comments together and place them on file.

3.8 Announcements

The next meeting will occur on October 26, 2022.

4.) ADJOURNMENT

The Executive Committee Meeting was adjourned at 10:30 A.M.

The meeting was advertised and open to the public.

Minutes Approved on October 26, 2022
