

**NORTH CENTRAL WISCONSIN REGIONAL PLANNING COMMISSION
FULL COMMISSION
Meeting Minutes**

October 27, 2021

ROLL CALL

MEMBERS PRESENT:

REINHARDT BALCERZAK
LORETTA BAUGHAN
HANS BREITENMOSE
WILLIAM CHANEY
TED CUSHING
PAUL GILK
ROCKY GILNER
DANIEL GUILD
ALLEN HAGA, JR
CHRIS HOLMAN
HARLAND LEE
DOUGLAS MACHON
CRAIG MCEWEN
PAUL MILLAN
JERRY NELSON
RONALD NYE
DAVID OBERBECK
LARRY RAIKOWSKI
THOMAS RUDOLPH
KENNETH WINTERS

STAFF PRESENT:

ANDY FAUST
DAWN JOHNSON
DENNIS LAWRENCE

MEMBERS NOT PRESENT:

ANGELA CLOSE
CINDY GRETZINER
ROBERT HANSON
DAVE LAFONTAINE
JERRY NILES
RICK PEASE
JAY VERHULST

1.) CALL TO ORDER & INTRODUCTIONS:

MR. MILLAN called the meeting to order at 11:00 AM.

2.) APPROVAL, ADDITIONS, OR CORRECTIONS TO THE MINUTES OF THE JULY 28, 2021 MEETING:

MR. MILLAN asked if there were any additions or corrections to the minutes as mailed. There being none, MR. RUDOLPH made a motion to approve the previous meeting minutes, seconded by MR. CUSHING. Motion carried.

3.) BUSINESS & DISCUSSION:

3.1 Executive Committee's Report

MS. BAUGHAN provided an overview of the Executive Committee meeting held earlier. She mentioned the WEDC Mainstreet Bounceback grant program that was currently being administered by the NCWRPC through the ten-county region. To date, 80 businesses have been approved for \$10,000 grants. The goal is to provide grants to 200 businesses by next summer. She also mentioned that several budget related items were addressed and would be discussed later in this meeting.

3.2 State & Federal Updates

There were no updates.

3.3 Resolution 2021-5: Recognition of Edmund Wafle

MR. LAWRENCE stated that Edmund Wafle has recently resigned his position as a Commissioner serving Juneau County. The resolution is a thank you for his many years of service to our organization. Once signed we will frame this and provide it to him on behalf of the organization.

MR. CUSHING made a motion to adopt Resolution 2021-5: Recognition of Edmund Wafle, seconded by MR. LEE. Motion carried.

3.4 Resolution 2021-6: Adopt 2022 DOT Work Program

MR. LAWRENCE stated the NCWRPC annually prepares a work program with WisDOT for the region. The work plan contains five major elements, including: Regionwide Transportation Planning, Regional Transportation Data Center, Local

Technical Assistance, Intergovernmental Assistance, and Program Administration. The items listed will be completed in 2022.

MR. MACHON made a motion to approve Resolution 2021-6: Adoption of the 2022 DOT work program, seconded by MR. HAGA, JR. Motion carried.

3.5 Resolution 2021-7: SPRINT Challenge Grant Match

MR. LAWRENCE stated the grant had been submitted and approved. The SPRINT Challenge grant has the goal to promote economic development, particularly entrepreneurship, in our region. Our grant partner, CREATE pledged all the match funds upon submission of the application because of timing. As part of the grant are activities for the NCWRPC. To leverage these funds, we need to commit a portion of the match funds that are locally generated, non-federal resources to this effort not to exceed \$26,580. This amount will leverage up to \$106,320 from EDA, for a total project of \$132,900.

MS. BAUGHAN made a motion to adopt Resolution 2021-7: committing match funding to the SPRINT Challenge Grant, seconded by MR. RUDOLPH. Motion carried.

3.6 2022 Annual Budget Overview

MR. LAWRENCE provided an overview of the proposed 2022 Annual Budget. He stated that Executive Committee had reviewed the budget and recommends its adoption.

The budget materials provided a breakdown of both revenues and expenditures, as well as 2021 approved amounts for comparison. First, he reviewed the three primary sources of Revenue. The levy membership charge is expected to collect about \$295,000, down about 1% from last year as the result of both a levy rate and cap decrease. Continuing grants from EDA & DOT increased to \$210,000, while project revenues are expected to be about \$533,000. Projects make up that largest revenue source – over 50%. Combined, total revenues are anticipated at \$1,041,219, which is up about 5.5% from 2021.

Next, he reviewed Expenditures. Salaries and direct costs are the largest expenditure at \$455,767. Salaries include a new Senior Planner position and an upgrade of a part-time position to a full-time planner position. In the end we would have 7 full-time and 1 part time employees. Fringe costs are expected at \$364,458, which includes two new family health policies, and Overhead costs are expected at \$129,452. Combined, total Expenditures equal \$968,677, which is about a 19% increase over 2021. Most of that increase is the result of the new

position and upgrade of another position and related fringe costs. A positive fund balance of about \$72,000 is projected for 2022.

3.7 Resolution 2021-8: Adopt 2022 Annual Budget

MR. BALCERZAK made a motion to adopt Resolution 2021-8: Adopt 2022 Annual Budget, seconded by MR. MACHON. Motion carried.

3.8 Announcements

MR. LAWRENCE stated that the per diem checks for July and October meeting would be sent in early December, and that the next meeting is scheduled for January 26, 2022.

MR. WINTERS expressed concern on the loss of ambulance services in rural areas and if ARPA funds were eligible for these services. There was a brief discussion.

4.) ADJOURNMENT:

MR. MILLAN adjourned meeting at 11:32am.

The meeting was advertised and open to the public. The meeting was held via videoconference/Google Meet.

Minutes Approved on October 27, 2021:
