NORTH CENTRAL WISCONSIN REGIONAL PLANNING COMMISSION
FULL COMMISSION
Meeting Minutes

January 31, 2018

ROLL CALL

MEMBERS PRESENT:
RICHARD BAKOVKA
LORETTA BAUGHAN
ANGELA CLOSE
ROCKY GILNER
DANIEL GUILD
CRAIG McEWEN
PAUL MILLAN
JERRY NILES
RON NYE
CHARLES RAYALA, III
THOMAS RUDOLPH
FRANK SAAL, JR.
PAUL SCHUMAN
JAY VERHULST
EDMUND WAFLE
CATHERINE WINEMAN
KENNETH WINTERS

STAFF PRESENT:
ALEXANDER BROWN
ANDY FAUST
FRED HEIDER
DARRYL LANDEAU
DENNIS LAWRENCE
PAM WINKELS

GUESTS PRESENT:
DOUG HILL, Outreach Director, US Senator Baldwin
SARA GUILD, Outreach Director,
Congressman Sean Duffy
KEITH LANGENHAN, Field Services
Representative for Wisconsin Counties Association

MEMBERS NOT PRESENT:
WILLIAM CONNORS, JR.
TED CUSHING
BUCKY DAILEY
PETER HICKETHIER
HARLAND LEE
JERRY NELSON
KIM SIMAC
BILL ZEITZ
1.) **CALL TO ORDER & INTRODUCTIONS:**

MR. MILLAN called the meeting to order at 11:00 AM. He thanked everyone for attending the meeting and guests introduced themselves. Guests in attendance were Sara Guild, Doug Hill, and Keith Langenhan.

2.) **PUBLIC COMMENTS:**

None.

3.) **APPROVAL, ADDITIONS, OR CORRECTIONS TO THE MINUTES OF THE OCTOBER 25, 2017 MEETING:**

MR. MILLAN asked if there were any additions or corrections to the agenda as mailed. There being none, MR. RUDOLPH made a motion to approve the minutes as mailed, seconded by MR. VERHULST. Motion carried.

4.) **BUSINESS & DISCUSSION:**

4.1 **Chairperson’s Welcome**

MR. MILLAN welcomed everyone. He reminded those in attendance that the next meeting would be April 25\textsuperscript{th}, and election of officers will occur at that meeting. Those interested can contact the Executive Director or nominations can be made from the floor that day.

4.2 **Executive Committee’s Report**

MR. BAKOVKA reported that the Executive Committee met and discussed a variety of items. The Executive Director reported that the accounting firm NCWRPC works with has merged with another company. He also stated that the annual audit site visit will be held February 15-16. He reminded the committee that the April meeting would include election of officers. MR. BAKOVKA then reported that the Committee reviewed and approved the Current Financial Position as well as the Year End Financial Report. Programs, Grants, and Agreements were also reviewed and an additional item was added to the Employee Handbook related to a Flextime policy. Finally, he reported that the Association of Wisconsin Regional Planning Commissions
(AWRPC) Summit will be held in June and more information would be provided at the next meeting.

MR. VERHULST made a motion to place the report of the Executive Committee’s Report on file, and MS. LORETTA BAUGHAN seconded this motion. All were in favor. Motion carried.

4.3 State & Federal Updates

SARA GUILD, Outreach Director, Congressman Sean Duffy, distributed a document with press release information regarding the Family Self-Sufficiency Act, Rural Relief Initiative, and The Organic Farmers Access Act. MS. GUILD also distributed a brochure explaining how Congressman Duffy’s office can be of assistance and how to contact his various office locations. She mentioned that the tax reform plan passed last month and that the 2018 budget is in continuous resolution at the national level but is due to expire in early February.

DOUG HILL, Outreach Director, US Senator Baldwin, mentioned President Donald Trump’s State of the Union Address the previous night and stated that Congress is still waiting for details. Senator Baldwin was instrumental in the Family Caregivers Act, a national strategy to support caregivers across the country. She has also met with a person at the national level regarding the Rural Development Agency, and she is involved in Wisconsin’s fight to strengthen the Dairy Margin Protection Program.

KEITH LANGENHAN, Field Services Representative for Wisconsin Counties Association, stated that more work is being done on the “Dark Store” issue. In addition, a mining session was held recently, and a best practices manual is in the process of being developed to include guidelines for municipalities.

4.4 Presentation: Regional Bike & Pedestrian Plan

MR. LANDEAU AND MR. BROWN, NCWRPC Staff, provided a summary of the North Central Wisconsin Regional Bicycle and Pedestrian Plan. MR. LANDEAU reviewed the vision, goals, and planning process. MR. BROWN reviewed many topics including: demographics by age, range of users and abilities, factors affecting travel behavior, Wisconsin rural bicycle road evaluation
method, regional crash analysis-pedestrians, corridors, and facility types. MR. LANDEAU wrapped up the presentation by explaining the local opportunities, safety practices/programs and multi-use trails and user compatibility.

4.5 Resolution 2018-1: Adoption of Regional Bike & Pedestrian Plan

MR. LAWRENCE stated that the DOT has requested additional time to review the Regional Bike & Pedestrian Plan so a Resolution would not be acted on at this time.

4.6 Presentation: NCWRPC Work Program Overview

MR. LAWRENCE stated that each year we take time to provide an overview of current and future work program projects. Staff then went on to overview each of the five main work areas the NCWRPC provides assistance for: Economic Development (ED), Geographic Information Systems (GIS), Intergovernmental Coordination (IGOV), Land Use (LU), and Transportation (TR).

Staff went on to present a detailed overview of projects completed over the year and some new projects just beginning. MR. BROWN stated that Economic Development efforts assist regional and local economic development organizations. He mentioned several Economic Development projects, including the CEDS Integration Update and a Juneau County Housing Study that examined workforce housing needs. He also explained that NCWRPC utilized Economic Modeling Specialist International (emsl); this software was used to generate approximately 43 reports in 2017. MR. LAWRENCE discussed the Revolving Loan Fund program. There are two Funds with about $300,000 currently available; a separate governing body, the North Central Wisconsin Development Corporation (NCWDC) operates the fund, which is staffed by NCWRPC.

MR. FAUST reviewed Geographic Information Systems (GIS) and Intergovernmental Coordination (IGOV). GIS entails project mapping and graphics, data creation/editing, special GIS projects and IT support. A few special GIS projects that MR. FAUST highlighted were the Adams/Juneau Resiliency Flood Modeling Project, Local Updates of Census Addressing (LUCA), and Nicolet-Wolf River Scenic Byway. IGOV includes such programs as NEWCOM (Northeast Wisconsin Public Safety Communications),
WROC (Wisconsin Regional Orthophotography Consortium), and NCWSC (North Central Wisconsin Stormwater Coalition). MR. HEIDER presented information regarding NCWSC.

MR. HEIDER reviewed Land Use (LU), which includes a variety of planning efforts, including comprehensive plans, all hazard mitigation plans, land and water resource management plans, outdoor recreation plans, farmland preservation plans, and zoning ordinances.

MR. LANDEAU reviewed Transportation (TR) including such projects as the Regional Livability Plan Implementation, Transportation Alternatives Program Grant Awards, pavement rating assistance (completed every 2 years, and this year NCWRPC assisted 30 communities), Nicolet-Wolf River Scenic Byway support, county coordinated transit planning, and other transportation activities.

4.7 Adoption of Annual Work Program

MR. LAWRENCE thanked staff and asked if there were any questions related to the Work Programs. Copies of the Work Program were provided in the Commission Packet. He stated that the Work Program is adopted annually.

MR. SAAL made a motion to adopt the 2018 Work Program, and MR. RAYALA, III seconded this motion. Motion carried.

4.8 Resolution 2018-2: Adoption of 2018 CEDS Annual Performance Report

MR. LAWRENCE briefly discussed the Comprehensive Economic Development Strategy (CEDS) Annual Performance Report. He provided a brief overview of the report. The region’s population is approximately 440,000 and minimal growth is projected; he also reviewed some economic trends for the North Central Wisconsin region. Annual Reports are provided to EDA in years where the full CEDS document is not prepared.

MR. VERHULST made a motion to approve Resolution 2018-2: Adoption of 2018 CEDS Annual Performance Report, and MR. RUDOLPH seconded this motion. All were in favor. Motion carried.
4.9 Announcements

MR. LAWRENCE stated the 2018 Commission Meetings will be April 25th, July 25th, and October 31st. The meetings will be held at the same location.

MR. BAKOVKA provided an update on the Sand Valley Golf Resort in Adams County. The project is exceeding all projections.

MR. VERHULST displayed a map of the Vilas County Multi-Use Trail Study and had other maps available for those interested. He expressed appreciation to MR. LANDEAU and NCWRPC Staff for their assistance with this Study.

5.) ADJOURNMENT:

MR. RUDOLPH made a motion to adjourn the meeting at 12:20 PM, and MR. BAKOVKA seconded this motion. All were in favor.

Lunch was provided following the meeting.

The meeting was advertised and open to the public. The meeting was held at the Wausau Entrepreneurial & Education Center, Wausau.

Minutes Approved on April 25, 2018: