

NORTH CENTRAL WISCONSIN REGIONAL PLANNING COMMISSION
FULL COMMISSION
April 27, 2005 MINUTES

ROLL CALL

MEMBERS PRESENT

GEORGE BORNEMANN
ROBERT CURRAN
ROBERT HAYWARD
VIRGINIA HEINEMANN
ERHARD HUETTL
BRAD KARGER
DONALD KLINE
DONALD KRAHN
BEVERLY LONG
MAURICE MATHEWS
HELMI MEHUS
PAUL MILLAN
BETTYE NALL
WILBUR PETROSKEY
THOMAS RICK
HERB RIECKMANN
THOMAS RUDOLPH
FRANK TRIMMEL

STAFF PRESENT

DARRYL LANDEAU
DENNIS LAWRENCE
BERNIE LEWIS

GUESTS

NONE

MEMBERS NOT PRESENT

FRED CAMACHO
WILBUR FRITZ
GENE SIMON
DOUG WILLIAMS

1.) CALL TO ORDER:

MR. HUETTTL called the meeting to order at 10:00 A.M., in the Aspen Room at the Best Western Hotel. Roll call was as presented on page one.

2.) AUDIENCE COMMENT:

MR. HUETTTL noted that there was no audience present.

3.) APPROVAL, ADDITIONS, OR CORRECTIONS TO THE AGENDA AS MAILED:

MR. HUETTTL asked if there were any additions or corrections to the Agenda as mailed. There being none, a motion was made by MR. RUDOLPH and seconded by MS. NALL to approve the Agenda as mailed. All were in favor.

4.) APPROVAL, ADDITIONS, OR CORRECTIONS TO THE MINUTES OF THE FEBRUARY 23, 2005 COMMISSION MEETING:

MR HUETTTL asked if there were any additions or corrections to the Minutes as mailed. There being none a motion was made by MR. PETROSKEY and seconded by MR. KLINE to approve the Minutes. All were in favor.

5.) BUSINESS & DISCUSSION:

5.1 CHAIRPERSON'S REPORT:

MR. HUETTTL announced that the North Central Wisconsin Regional Planning Commission had received notice from United States Department of Commerce, Economic Development Administration (EDA) stating that our planning grant application was approved for \$51,628. The average amount awarded over the past several years was approximately \$52,000, except last year when we had received additional funds for two special projects.

5.2 2004 AUDIT REPORT:

MR. LAWRENCE said that due to a death in Auditor Bill Miller's family, Mr. Miller was unable to attend today's meeting as scheduled. MR. LAWRENCE said that the audit was almost completed, and Mr. Miller would attend the June meeting to present the completed Audit.

MR. LAWRENCE presented a review of the Current Financial Report of the North Central Wisconsin Regional Planning Commission. MS. NALL made a motion to place the Current Financial Report in the file, and MS. HEINEMANN seconded this motion. Motion carried.

5.3 2004 ANNUAL REPORT REVIEW:

MR. LAWRENCE reviewed the major sections of the 2004 Annual Report. He reviewed the Statutory Purpose, types of assistance, publication, clearinghouse review, and Regional activities. He asked all Commissioners to review the projects listed for their county. MR. LAWRENCE indicated that the Audit Report section will be revised once the Audit is received. The Annual Report is distributed to the various State agencies, all ten County Boards, and other interested persons.

MR. HAYWARD made a motion to accept the 2004 Annual Report as presented. MR. KRAHN seconded this motion. Motion carried.

5.4 RESOLUTION 2005-1:

MR. LANDEAU presented the 2005 Transportation Planning Work Program and the 2005-2006 Local Road Program Schedule of Services. The work program is developed each year with WisDOT to document how we will utilize our annual transportation planning funding. There are six basic functions within the work program including state/regional projects, GIS support, local assistance, intergovernmental and administration. The Schedule of Service relates to local roadway management planning and pavement condition rating assistance provided to aid local units in meeting state mandates. Members have significantly discounted rates over non-members. WisDOT requires adoption of the work program by resolution.

MR. MATHEWS made a motion to approve Resolution 2005-1, and MR. MILLAN seconded this motion. Motion carried.

5.5 REFERRALS REVIEW:

MR. LANDEAU reviewed the 13 referrals received totaling \$11,793,702.00. The referrals were from the following: Heart of Wisconsin & Community Foundation in Wood County; Conservation, Planning and Zoning in Marathon County; Forest County Emergency Management; Langlade County Emergency Management; Wisconsin Department of Transportation in Vilas County; City of Antigo in Langlade County; Forest County Commission on Aging, and White Pine Community Broadcasting in Oneida County. The following were for Multi-Counties: Northern Health Centers, Inc., CAP Services, Inc., and two from Northwoods NiiJii Enterprise Community, Inc. MR. LANDEAU reminded everyone that the NCWRPC is the clearinghouse for all counties in our region whether they are members or not.

MS. NALL made a motion to approve the referrals presented, and MR. PETROSKEY seconded this motion. Motion carried.

5.6 STRATEGIC PLANNING SESSION DISCUSSION:

MR. LAWRENCE provided an overview of the first Strategic Planning Session that was held in February. He stated that some of the concerns generated at this session were as follows: General Membership, Board Training, Regional Leadership, and General Recognition of the NCWRPC.

5.6.1 COMMISSIONER JOB DESCRIPTION:

MR. LAWRENCE reviewed section by section, the draft copy of the Commissioner Purpose and Duties (Job Description) and asked for reactions or suggestions. Some of the changes noted were as follows: Under Duties, item one, change the words “or a” to “and”, so it would read “Attend regular meetings of the NCWRPC AND a committee that provides policy direction on a variety of issues”. Item 2 the word “being” changed to “be”, so it would read “Stay aware of Commission and staff activities and BE prepared to actively participate at meetings of the NCWRPC”. Item 3 the word “action” should be changed to “activities”, so it would read “Regularly communicate with the leadership from your County to understand the most important challenges and opportunities for regional planning ACTIVITIES”.

MR. KARGER made a motion to amend the Commissioner Job Description as noted, and seconded by MS. LONG. All were in favor.

MR. LAWRENCE stated he would submit a copy of the approved Job Description to the Governor’s Appointment’s office.

5.6.2 CUSTOMER “NEEDS” PROFILE/SURVEY

MS. LONG presented a handout entitled “Stakeholder Driven Planning”. She then outlined a process to gauge stakeholders satisfaction, as well as determining the Region’s needs. The process will be further discussed by the new Ad Hoc Committee.

5.7 ESTABLISH AD HOC SUB-COMMITTEE:

MR. LAWRENCE stated that it was necessary to establish an Ad Hoc Sub-Committee, and asked if there were any volunteers willing to work on this Committee. The following individuals expressed an interest: George Bornemann, Langlade County; Virginia Heinemann and Brad Karger, Marathon County; Donald Krahn and Herb Riechmann, Adams County; Helmi Mehus, Juneau County; Paul Millan, Forest County; Bev Long, Wilbur Petroskey and

Tom Rudolph, Oneida County, and Thomas Rick, Lincoln County. MR. HUETTTL stated he would select the individuals to serve on this Committee, and MR. LAWRENCE would send out a notice to everyone.

MR. BORNEMANN made a motion to establish the Ad Hoc Sub-Committee, and MS. NALL seconded this motion. All were in favor.

5.8

OTHER:

MR. HUETTTL asked if there was any other business that should be discussed.

MR. LAWRENCE asked each Commissioner to identify some of the concerns and issues being discussed in their County. Some of the concerns mentioned by county were as follows:

<u>County</u>	<u>Commissioner</u>	<u>Concerns</u>
Adams	Herb Rieckman	Aging and housing for elderly and low-income housing.
Forest	Paul Millan	Cutting timber on government lands.
	Erhard Huettl	Aging, zoning, County budgets, native Americans, ATV issues and timber sales (Nicolet Forest)
Juneau	Bob Hayward	ATV trails, New refugee area.
	Helmi Mehus	Housing and getting communities to work together.
Langlade	George Bornemann	Budget- labor freeze issues and how to proceed with all State and Federal mandated services.
	Frank Trimmel	Economic Development – more businesses needed and the need to take better care of existing businesses.
	Robert Curran	Water problems Flooding Downtown Changing situation – new wells.
Lincoln	Tom Rick	911 Cellular Emergency.
Marathon	Brad Karger	Disability and Aging issues.
	Betty Nall	Coordinated services – aging and disability marketing.

Oneida	Thomas Rudolph	Transportation issues – loss of railroad – power issues. Mentally disabled facility needing funding.
	Wilbur Petroskey	Rail service decline and road issues Economic Development and ATV issues.
	Beverly Long	No industrial land for new business and housing issues.
Wood	Maurice Mathews	Power Company in State (American Transmission Company).

MR. HUETTL then announced that the next Commission Meeting is scheduled for June 29, 2005.

6. ADJOURNMENT:

There being no other business, a motion was made by MR. RUDOLPH and seconded by MR. HAYWARD to adjourn the meeting at 11:45 A.M. All were in favor.

MR. HUETTL announced that everyone was welcome to stay for the Buffet lunch.

NORTH CENTRAL WISCONSIN REGIONAL PLANNING COMMISSION
Minutes Approved on _____, 2005

Chair, Vice-Chair, or Secretary-Treasurer